

Pudsey Bolton Royd Primary School Policy for Children and Young People Looked After

Pudsey Bolton Royd Primary School understands and believes that as part of the 'Corporate Parent' we have a special duty to safeguard and promote the education of children and young people looked after.

In this respect, our aims are:

- To provide a safe and secure environment, which values education and believes in the abilities and potential of all children and young people.
- To bring the educational attainments of our children and young people looked after nearer to those of their peers
- To identify our schools' role as a Corporate Parent to promote and support the education of our children and young people looked after, by asking the question: **Would this be good enough for my child?**

In pursuit of these aims we will:

- Appoint a Designated Teacher for children and young people looked after who will act as their advocate and co-ordinate support for them.
- The Designated Teacher is Janet Sanderson

The Designated teacher will:

- Maintain a register of all children and young people looked after (including those from other authorities) in line with recommendations.
- Along with the social worker, ensure there is a Personal Education Plan for each child and young person looked after.
- Ensure that someone from the school attends the Statutory Care Review for each child or young person wherever possible, and / or always prepares a written report which promotes the continuity and stability of their education.
- Ensure that on admission or transfer all relevant information is obtained at the outset or forwarded to the new school as soon as possible (see Admission form pro-forma attached to this policy).
- Ensure that systems are in place to identify and prioritise underachievement, and that early interventions address this.
- Attend any relevant training.

- Ensure that systems are in place to keep staff up-to-date and informed about children and young people looked after.
- Ensure that children and young people looked after are listened to and have access to support and a trusted adult in school.
- Provide the governing body with at least an annual report (anonymous) on the academic progress and any other issues around looked after children.

All governors and staff will:

- Work in partnership with parents, carers and other agencies especially Social Care and the Health Department to co-ordinate support for children and young people looked after.
- Create an ethos of support and acceptance in the school and an environment where children and young people who do not live with their birth families are equally accepted and valued.
- Maintain high expectations for children and young people looked after.

Where appointed, the Nominated Governor for children looked after will:

- Take a lead in carrying out the actions of the Governing Body in relation to children and young people looked after.
- Liaise with and support the Designated Teacher.
- Ensure that the school's other policies and procedures give children and young people looked after have equal access in respect of admission, the National Curriculum, additional educational support where needed, extra curricular activities, and work experience and careers guidance
- Attend any relevant training

Admission form for children and young people looked after

Name _____ Date of Birth _____

Any previous name used _____

Name of carer /keyworker _____

Current Address _____

_____ Tel _____

Social Worker _____ Tel: _____

Team Manager _____

Area Office _____

Why is the child/young person looked after?

please circle

Care Order Accommodated On remand

Who is caring for the child/young person

please circle

Parent Relative Foster Care Residential Home

Is there anyone who should **NOT** have access to or information about the child/young person?

Who should be contacted in emergency?

_____ Tel _____

Parents Name (if applicable)

Parents Address

Other Schools Attended

Is there an SEN statement for the child/young person? YES NO

What stage of CoP are they on? _____

Admitted by _____

Into Year _____

Date _____

Transfer

Destination _____

Date of Transfer _____

Please ensure that this form is sent on if the child/young person changes school