

MEMO:

Safeguarding: Dropping off and picking up children

Dear Parents/Carers

As part of schools Safeguarding procedures, siblings under the age of 16 should not be responsible for dropping off or collecting pupils before or after school.

All siblings (within the exception of over 16s, who are authorised to collect) need to stay with their parents all times whilst on school premises, and are under their parent's responsibility.

School site is only open to direct family members. Siblings should not bring their friends onto the school premises as this is trespassing on school property.

In the interests of everyone's safety, pets must not be brought onto school site and cyclists should not ride their bikes during these busy times.

We would appreciate your support in helping us to keep your children safe.

Yours sincerely

Mr Kim Buck

Head teacher