

To All Head Teachers
10 Primaries School PFI Project

Sent by email 11/04/2023

Procurement & Commercial Services
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Dear Head Teacher,

School Meal Charges September 2023 to July 2024

I am writing to inform you of the increase to the PFI Meal Charges (where applicable).

Due to the annual pricing review adult meals are to increase by **£0.33p** (*Excluding VAT*). Primary School pupils in Years 5 & 6 increase by **£0.28p**, Pupils up to Year 4 Inclusive, by **£0.27p**. Early years meal prices remain unchanged. The table below does not include pupils covered under the KS1 UIFSM grant. The new amounts are shown below:

Paying Adults (teachers, visitors etc.)	£3.78 (£3.15 + 20% VAT)
Students on Teaching Practice	£3.15
Early Years Meals	£2.01
Primary School Pupils up to Year 4 Inclusive	£2.54
Primary School pupils in Years 5 & 6	£2.62

The price to be charged to pupils for school meals is a decision for the Governing Body of each school, as responsibility for meals is delegated to each school. Whilst the prices above will be charged to schools by Leeds City Council, schools can deem that pupils be charged a different amount should they so choose. When reviewing price levels, schools must have regard to prices charged at other PFI schools in the local area, as school meal take up is very price sensitive.

Please do not hesitate to contact me should you wish to discuss this further.

Yours sincerely,



Craig Morton
Contracts Officer